



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
July 10, 2012 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Resolution from the Board of Chosen Freeholders re: Opposing the proposed "Commuter Tax" on New Jersey Residents who work in New York City
2. Invitation from NJ Natural Gas to their annual Morris County Public Officials Reception on Wed. 7/18/12
3. Dover Free Public Library's Summer Programs for 2012

CONSENT AGENDA

1. Resolution Approving One-Day Dance License – Su Casa Colombia
2. Resolution Approving Limos & Taxis – Schedule A
3. Resolution Authorizing the Award of a contract for administration of Small Cities Housing Rehabilitation Grant
4. Resolution Authorizing the Award of a contract for administration of Small Cities Public Facilities Grant
5. Resolution Approving Bus Stop Locations along State Highway Route 46

Alderman Timpani wanted to know the exact locations for the bus stops (Resolution #5). Clerk Verga noted that the bus stops will be located near the hospital.

ORDINANCE FOR FIRST READING

1. Ordinance #11-2012 – Amending Chapter 57 – Police Department
2. Ordinance #12-2012 – Amending & Supplementing Revised Ordinance Entitled "Parking" Rt. 15/W. Clinton Street Parking

Alderman Timpani wanted to know if the public safety director was a part-time or full-time position (Ord. #11-2012).

Mayor Dodd read a statement on the public safety director and noted that any questions regarding the public safety director are to be submitted in writing to the administrator. However, the public can comment on any agenda items during the public comment portion. Alderman Timpani will be voting "no" on ordinance #11-2012 because he didn't have adequate time to review the ordinance and his questions were not answered.

Mayor Dodd has been contacted by several business owners on W. Clinton Street to implement a parking time limit in that area. Mayor Dodd asked for the board's support on ordinance #12-2012 since it's a request from the business owners.

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Certification of the Annual Audit
3. Resolution Approving Liquor Licenses from July 1, 2012 through June 30, 2013 as per Schedule A
4. Resolution Approving Renewal of Annual Dance Licenses – Schedule A
5. Resolution Approving Volunteer Fire Department Rescue Squad Member – Alejandro Betancourt
6. Resolution Seeking Approval from the Commissioner of Transportation to create a 2-Hour Parking Zone on Highway New Jersey 15/West Clinton Street

Alderman Timpani wanted to know who was responsible for doing tax appeals. Mayor Dodd noted that some appeals are done by David Pennella, Esq. and by Attorney Timothy Downs, his office and his affiliated office.

Alderman Picciallo abstained from the bills list; item #12-01406.

REGULAR MEETING MINUTES
July 10, 2012

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:21 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

RAMON SANTOS – 62 Livingston Ave. - He wanted to know the salary for the public safety director. He expressed that the police department is understaffed. He believes the money can be better spent on personnel, training and equipment for the police department.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Mayor Dodd thanked the Police & Fire Departments, Office of Emergency Management, Department of Public Works and everyone involved for their outstanding job at Dover's Fireworks. The town will be restoring parking on North Warren Street and time limits will be placed on Pequannock Street. He thanked Alderwoman Blackman for hosting the movie night at JFK Park.

ATTORNEY'S REPORT: Tax appeals continue to be worked on. He thanked the Administrator and Clerk for their assistance on the parking ordinance.

CONSENT AGENDA

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A ONE DAY DANCE LICENSE(S)**

WHEREAS, Su Casa Colombia located at 112 E. Blackwell St. Dover, New Jersey has applied for One Day Dance License(s) for Saturday, July 21, 2012 from 7:00pm to 1:30am; and

WHEREAS, the applicant has submitted the appropriate licensing fees; and,

WHEREAS, the appropriate municipal departments have reviewed the request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. One Day Dance License is hereby granted for Saturday, July 21, 2012 from 7:00pm to 1:30am to the following establishment:

A. Su Casa Colombia, 112 E. Blackwell St. Dover, NJ

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman

Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd

Nays: None Absent: None Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

Axel's Express Limo & Taxi

Year/Model/Make	Vehicle Identification Number	Plate #
2003 Chrysler (Taxi #27)	1C4GJ25B33B129294	OL7593G

First Class of Dover, Inc

Year/Model/Make	Vehicle Identification Number	Plate #
2004 Lincoln Towncar	1LNHM81W74Y601319	OL1030J

Alderwoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ADMINISTRATION
OF SMALL CITIES PUBLIC FACILITIES GRANT**

WHEREAS, the Town of Dover has a need to acquire services to administer a Small Cities Public Facilities Grant for the reconstruction of E. Mc Farlan, Schley, Sims and Ekstrom Streets as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the services required are specialized and require special expertise in the State of New Jersey Community Development Block Grant Program administered by the Department of Community Affairs, extensive training in grant administration and compliance and requires a proven reputation in such field rendering this as an extraordinary unspecifiable service; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Millennium Strategies, LLC has submitted a proposal dated June 25, 2012 indicating they will provide the services for an amount not to exceed Six Thousand One Hundred Dollars (\$6,100.00) as set forth in its proposal; and

WHEREAS, Millennium Strategies, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Millennium Strategies, LLC has not made any reportable contributions to a political or candidate committee in the Town of Dover in the previous one year, and that the contract will prohibit the Millennium Strategies, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds to make this award;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Millennium Strategies, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Alderswoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR ADMINISTRATION OF SMALL CITIES PUBLIC FACILITIES GRANT

WHEREAS, the Town of Dover has a need to acquire services to administer a Small Cities Public Facilities Grant for the reconstruction of E. Mc Farlan, Schley, Sims and Ekstrom Streets as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the services required are specialized and require special expertise in the State of New Jersey Community Development Block Grant Program administered by the Department of Community Affairs, extensive training in grant administration and compliance and requires a proven reputation in such field rendering this as an extraordinary unspecifiable service; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Millennium Strategies, LLC has submitted a proposal dated June 25, 2012 indicating they will provide the services for an amount not to exceed Six Thousand One Hundred Dollars (\$6,100.00) as set forth in its proposal; and

WHEREAS, Millennium Strategies, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Millennium Strategies, LLC has not made any reportable contributions to a political or candidate committee in the Town of Dover in the previous one year, and that the contract will prohibit the Millennium Strategies, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds to make this award;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Millennium Strategies, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Alderman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION

WHEREAS the Governing Body of the Town of Dover, County of Morris, State of New Jersey, has received a proposal to consider certain Bus Stop Locations along State Highway Route 46 therefore;

BE IT RESOLVED by the Governing Body that in accordance with N.J.S.A. Title 39:4-138.1, the Commissioner of Transportation be requested to adopt a regulation to effect the following Bus Stop Locations and in accordance with the provisions of N.J.S.A. Title 39:4-198 permission is hereby granted to erect appropriate signs at the following Bus Stops:

STATE HIGHWAY

1. Along West Blackwell Street (Route 46), eastbound on the southerly side thereof at:

- a. S. Elk Avenue - (Near Side)
Beginning at the westerly curb line of S. Elk Avenue and extending 105 feet westerly therefrom.
(In front of St. Clare's Hospital.)

2. Along West Blackwell Street (Route 46), westbound on the northerly side thereof at:

- b. N. Elk Avenue – (Far Side)
Beginning at the westerly curb line of N. Elk Avenue and extending 100 feet westerly therefrom. (Across from St. Clare's Hospital)

BE IT FURTHER RESOLVED that a copy of this Resolution, duly certified by the Clerk of this Town be forwarded to the Department of Transportation.

Alderman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

ORDINANCE FOR FIRST READING

ORDINANCE NO. 11-2012 AN ORDINANCE AMENDING CHAPTER 57 OF THE CODE OF THE TOWN OF DOVER, ENTITLED "POLICE DEPARTMENT"

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the protection of public health, safety and welfare; and

WHEREAS, the Town of Dover (the "Town") desires to amend Chapter 57 of the Town Code to include the position of Public Safety Director and to reallocate responsibilities accordingly.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Chapter 57 of the Town Code entitled, "Police Department" is hereby amended as follows (any subsection not enumerated herein remains unchanged):

CHAPTER 57 . POLICE DEPARTMENT

SECTION 1.

Article I. Organization and Membership

§ 57-1. Department established.

There is hereby created in and for the Town of Dover a Police Department which shall consist of such employees and officers as shall be deemed necessary by the Mayor and Board of Aldermen and may include a Public Safety Director and/or a Police Chief in accordance with N.J.S.A. 40A:14-118. The Mayor and Board of Aldermen shall, from time to time, determine the number of employees and officers of the Police Department , together with their compensation.

§ 57-2. Designation of appropriate authority.

The Public Safety Director of the Town of Dover, or, in his or her absence, the Administrator of the Town of Dover, shall be designated as the "appropriate authority" as provided in the New Jersey Statutes. He/she shall be responsible for the overall performance of the Police Department. He/she shall adopt and promulgate rules and regulations for the government of the Police Department and for the discipline of its members.

§ 57-4. Responsibilities of Police Department, Public Safety Director, and Chief of Police

A. **The Police Department:** The Police Department shall preserve the public peace; protect life and property; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Town of Dover; direct and control traffic; provide attendance and protection during emergencies; provide appearances in Court; cooperate with all other law enforcement agencies; and provide training for the efficiency of its members and officers.

B. Public Safety Director:

(The duties of the Chief of Police, previously set forth in this subsection, are hereby repealed and revised provisions are set forth in subsection C below.)

1. The Public Safety Director shall report to the Administrator and the Mayor and Board of Aldermen. He shall serve as the administrative and executive head of the Police Department and shall establish policies for the daily operation of the Department and the discipline of its members. The Public Safety Director's duties include, but are not limited to:

- a. Establishing by policy, rule and regulation, the procedures to be followed by the Chief of Police and other subordinate officers for the purchase of equipment and

supplies. Such procedures may include the requirement that the Public Safety Director approve all expenditures with regard to the equipment and supplies.

b. Keeping a record of all business transacted by the Police Department and Fire Department and approving all bills for the expense of the Police Department and Fire Department.

c. Keeping and maintaining accurate records and submitting an annual report to the Mayor and Board of Aldermen, on or before January 1, which shall assess the operations of the Police Department, and its personnel, equipment and property.

d. Keeping and maintaining all records, reports, documents and other data required to be kept and maintained by the Federal and/or State government and/or any of their respective subdivisions.

e. Keeping and maintaining a record of all appointments, dismissals, removals, resignations and deaths of officers and other Department employees as they take place, with such other information as may be necessary.

f. Developing the annual budget for the Police Department and overseeing any and all expenditures of the Police Department.

g. Analyzing crime trends and statistics to ensure that the Police Department makes the best use of available funds, personnel, equipment and supplies.

h. Evaluating the effectiveness of work program and procedures of all units and bureaus within the Police Department and developing effective work methods for subordinates.

i. Undertaking special studies pertaining to public safety functions and promoting close coordination of planning efforts.

j. Establishing and maintaining helpful and cooperative relations with civic and business organizations, schools, and court offices, and with other groups and public authorities and other jurisdictions, and with others interested in the maintenance of law and order.

k. All such other duties not specifically reserved to the Chief of Police pursuant to N.J.S.A. 40A:14-118.

2. The Chief of Police shall report directly to the Public Safety Director, and the Public Safety Director shall receive daily or other periodic reports, as designated by the Public Safety Director, from the Chief of Police.
3. The Public Safety Director shall be the head of the Town of Dover Fire-related employees, and shall coordinate efforts between the Town of Dover and the Volunteer Fire Department and its Fire Chief (Article 20).
4. The Public Safety Director shall also be responsible for ensuring that all Police and Fire officers and employees are compensated in accordance with State and Federal Wage and Hour Requirements.
5. The Public Safety Director shall be appointed by the Mayor and shall serve during the term of office of the Mayor appointing him/her, and until the appointment and qualification of the successor. The Public Safety Director shall serve at the pleasure of the Mayor and may be removed by the Mayor at his/her discretion.

C. Chief of Police:

If a Police Chief is appointed, he/she shall exercise any and all of the rights, authorities, powers and responsibilities reserved solely to the Chief of Police pursuant to N.J.S.A. 40A:14-118. Any other rights, authorities, powers and responsibilities not reserved solely to the Chief of Police by N.J.S.A. 40A:14-118 shall be assumed or delegated by the Public Safety Director.

If a Police Chief is not appointed, any and all of the rights, authorities, powers and responsibilities reserved solely to the Chief of Police pursuant to - N.J.S.A. 40A:118, which cannot be performed by the Public Safety Director, shall be delegated to a Chief Law Enforcement Officer as designated by the Public Safety Director.

Article IV. Table of Organization

§ 57-19. Organization of Dover Police Department.

Chapter 57 (Police Department), Article IV (Table of Organization) is hereby amended by deleting the organization chart attached and adopted on June 25, 2001 by Ordinance No. 15-2001. It shall be replaced with the attached organization chart which includes the Public Safety Director.

SECTION 2.

If any chapter, article, section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not affect the remaining portions of this Ordinance.

SECTION 3:

All ordinances, rules, or regulations of the Town of Dover, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 4:

This Ordinance shall take effect upon passage and publication according to law.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: Aldermen Picciallo & Timpani Absent: None Abstained: None

ORDINANCE NO. 12-2012
OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING REVISED ORDINANCES 1969 ENTITLED "PARKING, TITLE 28, SAVED FROM REPEAL",
ROUTE 15/WEST CLINTON STREET PARKING

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

Title 28 of the Revised Ordinances 1969 of the Town of Dover Saved from Repeal under the Code of the Town of Dover is hereby supplemented and amended as follows:

(1) Creation of Two (2) Hour Parking Zone. Certain parts of State Highway NJ 15 also known as West Clinton Street described in this subsection are hereby designated as "Two (2) hour parking limit" zones where parking is prohibited for more than two (2) hours, specifically described as:

In the Town of Dover, along Route 15 also known as West Clinton Street (northbound and southbound), beginning at the westerly curb line extension of North Warren Street (north side) / Pequannock Street (south side) and extending northerly, up to and including the cul-de-sac terminus on both sides of the roadway.

(2) Signage. The Public Works Department is hereby authorized to post signs of the Two (2) Hour Parking zones consistent with the Manual on Uniform Traffic Control Devices for Streets and Highways for the State of New Jersey. Signage proposed under section 1 here and above shall not be posted until such time the Commissioner of Transportation has reviewed and approved placement of same.

(3) Engineer's Certification. The effectiveness of this Ordinance is conditioned upon the Municipal Engineer, under his seal as a licensed professional engineer, certifying to the governing body of the municipality that any designation or erection of signs or placements of pavement markings have been approved by the engineer after investigation of the circumstances, appears to the engineer to be in the interest of safety and expedition of traffic on the public highways and conforms to the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways as adopted by the Commissioner of Transportation.

(4) Penalties. The penalty for violation of this Ordinance shall take effect upon the publication and after second reading and approval by the Municipal Engineer and Commissioner of Transportation as required by law.

(5) Repealer. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

(6) Validity. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not effect the validity of the remaining portions thereof.

(7) Effective Date. The Ordinance shall take effect in accordance with the law.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: None

RESOLUTIONS

BILLS LIST

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$187.00
CURRENT ACCT claims in the amount of:	\$467,613.35
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$100,281.84
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$241,181.20
PARKING UTILITY ACCT claims in the amount of:	\$2,218.80
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$37.80
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$167.50
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$11,764.57
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$823,452.06

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$328,576.03
WATER UTILITY ACCT claims in the amount of:	\$22,249.29
PARKING UTILITY ACCT claims in the amount of:	\$2,543.16
PAYROLL AGENCY ACCT claims in the amount of:	\$119,876.79
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$128.91
TOTAL CLAIMS PAID	\$473,374.18

TOTAL BILL LIST RESOLUTION **\$1,296,826.24**

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: Aldermen Picciallo, Timpani, Downs & Mayor Dodd

RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have an annual audit of its books, accounts and financial transactions, and

WHEREAS, The Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the Annual Audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum the Annual Report of Audit and specifically the sections of the Annual Audit entitled “Comments and Recommendations” as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB -52- to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Board of Aldermen of the Town of Dover, hereby states that it has complied with N.J.A.C.5:30-5.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2012 to June 30, 2013; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED that the Town Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

SCHEDULE A **2012/2013 LIQUOR LICENSES**

MY PLACE LOUNGE, INC

JAI ALAI RESTAURANT
73-75 W. BLACKWELL ST.

1409-33-001-006

DOVER ENTERTAINMENT, LLC SYLVANA'S LOUNGE & RESTAURANT 1409-33-002-008
337 E. BLACKWELL ST.

BLACKWELL STREET CAFE, INC. MURRAY'S 1409-33-008-004
111 E. BLACKWELL ST.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING RENEWAL OF ANNUAL DANCE LICENSE(S)

WHEREAS, Mambos Bar Cafe located at 90 Route 46/Belmont Ave., Dover, has applied for renewal of their Annual Dance License(s) for the period July 1, 2012 - June 30, 2013; and

WHEREAS, all the applicant(s) have submitted appropriate licensing fee; and,

WHEREAS, the appropriate municipal departments have reviewed the renewal request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. An annual dance license is hereby granted for the period July 1, 2012 – June 30, 2013 to the following establishments:

SCHEDULE A

B. Mambos Bar Cafe, 90 Route 46/Belmont Ave., Dover

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION APPROVING VOLUNTEER FIRE DEPARTMENT RESCUE SQUAD MEMBER

WHEREAS, the Town of Dover Fire Department has received an application for membership in the Rescue Squad from Alejandro Betancourt; and

WHEREAS, he has met all the requirements as stated in Chapter 20-4, Volunteer Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover approve the membership of Alejandro Betancourt to the Dover Rescue Squad.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None

**RESOLUTION SEEKING APPROVAL FROM THE COMMISSIONER OF TRANSPORTATION TO
CREATE A 2-HOUR PARKING ZONE ON HIGHWAY NEW JERSEY 15/WEST CLINTON STREET
IN THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY**

A Resolution of the Board of Aldermen of the Town of Dover Designating the Existing Parking Spaces on State Route 15/ West Clinton Street as Two (2) Hour Parking Limit between the Hours of 8am to 10pm Monday through Saturday and noon to 10pm on Sundays.

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have determined that it is in the best interests of the Town to assist the businesses on State Route 15/West Clinton Street so that patrons may conveniently park there when going to their establishments;

WHEREAS, the Town of Dover seeks to increase parking availability for local businesses and residents;

WHEREAS, the proposed two hour parking limitation pertains to Route 15 (northbound and southbound), also known as West Clinton Street – Beginning at the westerly curb line extension of N. Warren Street (north side) / Pequannock Street (south side) and extending northerly, up to and including the cul-de-sac terminus on both sides of the roadway.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen do hereby request that the State of New Jersey designate that all parking spaces on both sides of the aforementioned highway / street be posted with a 2 Hour Parking limitation between the hours of 8am to 10pm Monday through Saturday and noon to 10pm on Sundays and that a copy of this resolution and proposed Ordinance adopted simultaneously herewith be sent to the Commissioner of the New Jersey State Department of Transportation for consideration and action.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None

**A RESOLUTION AUTHORIZING THE TOWN OF DOVER TO
ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration: and

WHEREAS, the Keystone Purchasing Network, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 10, 2012 the governing body of the Town of Dover, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services:

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Town of

Dover;

AUTHORITY

Pursuant to the provisions of *N.J.S.A 40A: 11-11(5)*, the Mayor, James P. Dodd, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

JON SPERRY - 67 N. Essex St. – He’s glad to see the parking restored on Warren Street. He would also like to see parking restored in front of the Grace Methodist Church on North Sussex Street. He wanted to know if there were any plans to replace the trees in the park. He respectfully disagrees with the public safety director position and would rather see more street cops. Mr. Close provided an update on the parking on North Sussex Street. Mayor Dodd noted that the Shade Tree Commission is working on replacing trees.

EDWARD CORREA – 88A E. Blackwell St. – He had several questions regarding the public safety director and was told that his questions had to be submitted in writing to the administrator. Mayor Dodd did note that the ordinance does not replace the chief of police.

CHRISTINE JAEGER – 430 Quaker Church Rd., Randolph – She asked if Crescent Field would be repaired by July 15th. Mayor Dodd noted that the repairs will not be completed by July 15th. Discussion continued on field use.

JOSE CORREA – address inaudible – Mr. Correa wanted to know if the town would provide a full field or small side fields. Mayor Dodd spoke on the opportunity to build a multi-use field and discussion continued on field use. Mr. Correa’s main priority is the kids and believes all sports should have the same right.

RONALD CAMACHO – Perry St - He’s concerned with Ordinance #11 (Chapter 57) and believes the police department does an outstanding job with what they have. He believes the police department needs more police officers and not a watchdog to oversee them.

CHRISTINA RUBIN –address inaudible – She wanted to know why Kind Field can’t be used as an all sports field. The town engineer made every attempt to put a multi-purpose field at King Field and noted that a multi-use field will absolutely not fit at King Field. Discussion continued on the scheduling of the field.

DANIEL MARTINEZ – 57 Spring St – He wanted to know if a small soccer field could be placed at King Field. He also is concerned with field scheduling at Crescent Field if it becomes a multi-field use. Mayor Dodd noted that he will have the Engineer look into a small field at King Field.

JON SPERRY – 16 W. Sickie St – He wanted to know if the town has a maintenance agreement with GPU (street lights). Mr. Close explained the procedure for reporting a street light outage. Mr. Close will speak with Mr. Anderson, representative for Jersey Central Power & Light.

DEBRA MANTINI- 305 E. McFarlan St – She wanted to know the salary for the public safety director’s position. Mayor Dodd noted that the salary has not been determined and reiterated that any questions regarding the position would have to be in put in writing to the Administrator.

NATALIE MARTINEZ – 57 Spring St - She wanted to know the salary for the public safety director, the cost savings to the town and how many men the town will lose during a shift to compensate for the individual’s salary. She’s happy knowing the Crescent Field Park is exclusive to soccer and she disagrees with the multi-use field concept. Mayor Dodd expressed that the board has an obligation to all the children of the community; the board can not pick and choose a sport. Discussion continued on the fields in the Town of Dover.

DEBRA MANTINI – 305 E. McFarlan St – She asked if the public safety director’s salary had to be over the Chief’s salary. She will put the question in writing.

JIM MULLIN – 150 Ann St – Mr. Mullin noted that the ordinance seems to be “keeping records, developing reports, putting a budget together” and wanted to if someone was already doing that job. If so, then why hire a public safety director. He will put the question in writing.

MARK JAEGER – 19 Linden Place - He wants to see more officers on the streets not someone sitting at a desk.

(NAME INAUDIBLE) CORREA – He wanted to know if the football program would be allow to practice at Kings Field. Mayor Dodd noted that it’s the decision of the recreation commission.

EDWARD CORREA – 88A E. Blackwell Street – He asked several questions regarding the public safety director. He also asked for more police officers.

DANIEL MARTINEZ – 57 Spring St – He’s concerned with the changes in the ordinance (#11-2012) and the process. He would like to see more officers on the streets. He feels it’s improper not to answer any questions on ordinance #11-2012. He wants ordinance #11-2012 (question) on the ballot for the public to decide if the public safety director is necessary. Mayor Dodd noted that all questions will be taken at the second reading/public hearing which is normal procedure.

Alderman Timpani commented on the procedure of the meeting.

EDWARD CORREA – 88A E. Blackwell St – Mr. Correa continued with questions regarding the public safety director. He’s not in agreement with the multi-use field at Crescent Field.

DEBRA MANTINI – 305 E. McFarlan St – Ms. Mantini would like to see the resume of the public safety director.

CHRISTINE JAEGER – 430 Quaker Church Rd., Randolph – Ms. Jaeger wanted to know if the answers to the questions about the public safety director would be posted on the town’s website. Mayor Dodd noted that each question will be answered in writing and they will not be posted on the website.

NATALIE MARTINEZ – 57 Spring St – Mrs. Martinez wanted to clarify the question and answer procedure for the public safety director.

EDWARD CORREA – 88A E. Blackwell St – Mr. Correa spoke on the procedures for the ordinance and the question and answer section.

Attorney Downs spoke on the approach to answer questions in writing noting that it’s an appropriate way to handle the questions.

JIM MULLIN – 150 Ann St –Mr. Mullin wanted to know why the questions had to be put in writing, if the

meeting is being recorded. It was noted the minutes are not verbatim and all questions had to be writing.

RAMON SANTOS – 62 Livingston Ave. - He asked if the “frequently asked questions” could be mentioned at the beginning of the next town meeting (second reading/public hearing). Mayor Dodd noted that he will mention the questions at the next town meeting.

**Motion to adjourn made by Alderwoman Romaine at 8:29 pm,
and duly seconded by Mayor Dodd passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk